



Meeting Minutes

Teacher Education Program

CCASA - Committee on Curriculum, Admissions, Standings and Appeals

Wednesday, September 25, 2024

9:00 am Hybrid TEO Meeting Room #T101 & zoom

Attendees: Karen Ragoonaden (TEO), John Yamamoto (TEO), Kathryn Accurso (Chair), Cynthia Nicol (EDCP), Jessica Knott (NITEP), Amber Moore (LLED), Hartej Gill (EDST), Simon Lisaingo (ECPS), Najmeh Bahrami

1. **Welcome and Introduction-** Kathryn Accurso
 - **New Member**
 - Jessica Knott- Director of Indigenous Program and Engagement
 - **Review of the committee's mandate**
 - Reviewing and providing feedback on proposed curriculum changes for undergraduate coursework.
 - Addressing practicum appeals and procedural matters.
2. **Approval of the Agenda-** Approved by consensus
3. **Approval of Minutes from April 24, 2024-** Approved by consensus
4. **Business Arising from Minutes**
 - A question was raised regarding whether appeals need to be noted in the minutes. It was agreed to explore Senate's practices regarding recording appeals and return to this issue in a future meeting with more information.
5. **New Business**
 - **CAT 2 proposal for B.Ed. Admissions requirements - John Yamamoto**
 - The proposed changes would modify the prerequisites for applying to the Secondary Business Education program:
 - Remove commercial law courses as a requirement (such courses are no longer widely available to students, thus the requirement poses a barrier to entry); other required courses remain.
 - Clarify that required prerequisite should be 300 or 400-level.
 - Approved by consensus
 - Next steps -- The proposal will now move to the Faculty level for inclusion in the next faculty meeting on November 24.
 - **2024-2025 CCASA workflow calendar - Kathryn Accurso**



- An updated calendar was shared detailing unit curriculum proposal deadlines, as well as the dates of CCASA, Faculty, and Senate meetings for the year.
- Unit representatives were encouraged to use the calendar for backwards planning, including enough time for robust consultation, given the Senate Curriculum Committee's emphasis on the importance of thorough consultation when proposing new courses or programs.
- **EDUC 160 (3) Mathematical Reasoning for Arts and Education – Karen Ragoonaden**
 - This item was not a proposal on the table, but a notice regarding a future proposal expected to come to the committee this year.
 - This is a course approved by the Okanagan School of Education (OSE) and the UBC O Senate. It only appears in the UBC O calendar and not the UBC V calendar. In keeping with demands from students enrolled in the Vancouver, WKTEP and RRED programs, OSE delivered this course online in May/June 2024 as a pre-requisite for entrance to the BEd Elementary/Middle Years in the Vancouver programs.
 - EDCP and TEO plan to jointly propose that this course be approved by the Faculty of Education, Vancouver and the Vancouver senate. In this way, there is more flexibility to deliver the course to potential Vancouver, WKTEP and RRED students in teacher education programs.
 - The committee looks forward to future discussion of this proposal.

6. **Adjournment** The meeting was adjourned at 9:25 a.m.

Next Meeting: Wednesday, October 9, 2024 from 9:00 to 10:00 a.m.