



## Meeting Minutes

---

**Teacher Education Program**  
**CCASA - Committee on Curriculum, Admissions, Standings and Appeals**  
**Wednesday, April 24, 2024**  
**10:30 am -11:30 am Hybrid meeting TEO 101 & zoom**

**Attendees:** Karen Ragoonaden (TEO), John Yamamoto (TEO), Kathryn Accurso (Chair), Scott Goble (EDCP), Jessica Knott (NITEP), Amber Moore (LLED), Suna Eryigit-Madzwamuse (ECPS), Hartej Gill (EDST), Najmeh Bahrami

**Regrets:** Simon Lisaingo (ECPS), Stephanie Glick (EDST)

1. **Welcome-** Kathryn Accurso
2. **Land Acknowledgment-** Kathryn Accurso
3. **Approval of the Agenda-** Approved
4. **Approval of Minutes from February 28, 2024-** Approved through a unanimous vote
5. **Business Arising from Minutes**
  - **Review the new supplemental form required for all Cat 1 proposals**
    - A new supplemental form is now required with all CAT 1 proposals to include scheduling information, necessary for the Workday system. This form is accessible on the Senate website. It is essential for the Department heads to ensure proposals include this form early in the submission process.
    - This change does not commit to a style of instruction but ensures proper logistics handling.
  - **Update on EDCP 312 and 313**
    - The Senate Curriculum Committee has accepted the rationale for the proposed Cat 2 changes for the music course descriptions that encourage students to take multiple prerequisites while officially requiring only one.
6. **New Business**
  - **LIBE Cat 2 proposal- Amber Moore**
    - The current requirement for applicants to have a minimum of two years of teaching experience was discussed. The proposal aims to remove this requirement to facilitate a more direct route to becoming a teacher librarian, bringing it in line with other UBC programs.



- It is also noted that a major competitor institution does not have this requirement, potentially leading to a loss of prospective students to that institution.
- The proposal has been reviewed by the Teacher Librarianship Advisory Committee, and LLED Curriculum Committee, and presented at a department meeting with no objections received.
- Concerns were raised about potentially lowering the qualifications for future librarians, emphasizing the influence and importance of qualified professionals in these roles.
- It was clarified that candidates would still need to complete their education successfully, which includes practicum experience before entering the librarianship program.
- The motion to approve the proposed change was seconded and put to a vote. The committee approved the amendment unanimously.
  
- **Senate Curriculum Committee efforts to implement the Indigenous Strategic Plan**
  - Discussions are underway within the Senate Curriculum Committee regarding how the strategic plan may affect the governance processes. There is a push to make these processes more relational rather than strictly policy-oriented.
  
- **Potential for summer meetings**
  - Potential summer meetings may be scheduled to discuss further changes in governance and curriculum processes or to address potential appeal cases. Committee members will be notified if their attendance is required.
  
- **Ongoing agenda items carrying forward into next year**
  - A proposal for a Joint Bachelor of Education program with NVIT ([Nicola Valley Institute of Technology](#)) was discussed. This partnership aims to integrate courses from both institutions, particularly focusing on Indigenous education. This initiative will be led by the NITEP Department and with support from the teacher education office. This will be discussed in detail in the next curriculum year.

7. **Adjournment:** The meeting was adjourned at 10:56 a.m.

**Next Meeting: Wednesday, September 25, 2024 9:00 – 10:00 a.m.**