



## Meeting Minutes

---

**TEAC - Teacher Education Advisory Committee**

**Wednesday, April 17, 2024**

**Teacher Education Office - Hybrid TEO Meeting Room #T101 & Zoom**

**11:00 a.m. -12:30 p.m.**

**Attendees:** Karen Ragoonaden (TEO), Jason Ellis (EDST), David Trumpower (UBCO), Scott Goble (EDCP), Shawna Faber (ECPS), Melanie Wong (LLED), Jessica Knot (NITEP), Najmeh Bahrami

**Regrets:** John Yamamoto (TEO)

1. **Welcome** - Karen Ragoonaden
2. **Land Acknowledgement**- Karen Ragoonaden
3. **Approval of agenda**- Approved
4. **Review of meeting minutes from 13 March 2024**- Approved
5. **Business Arising from minutes**
  - **Proposal to move Department updates to the beginning of the agenda**
6. **Department Updates**
  - **Educational and Counselling Psychology, and Special Education (ECPS)**
    - No updates
  - **Language & Literacy Education (LLED)**
    - No Updates
  - **Department of Curriculum & Pedagogy (EDCP)**
    - **Student well-being and mental health:**
      - The Undergrad Advisory Committee suggested more frequent meetings between cohorts to discuss student well-being.
      - Modifications were discussed to accommodate better student schedules, including later start times for certain classes to provide students with additional rest.
    - **Possible redundancy and excessive course overlaps:**
      - The importance of departmental work on curriculum mapping to address course overlaps and redundancies was emphasized.
      - The challenge of finding common times for faculty meetings was brought up, with a suggestion to reintroduce “golden hours” for collaboration.
      - Suggestions included hiring graduate students to assist with this task.



- **Allow instructors time to share ideas and collaborate**
  - Suggestion to create and maintain a list of course instructors and their contact information for better coordination and communication.
- **Update on developing strategies for sharing course schedules and assignments**
  - An update was shared about the use of Canvas for instructors to share resources, and assignments, and observe each other's courses to enhance collaboration and reduce redundancies.
- **Department of Educational Studies (EDST)**
  - Recent department meetings have focused on hiring priorities, with no new updates on curriculum issues.
- **Okanagan School of Education (OSE)**
  - Several initiatives including student projects on grassland restoration, and the celebration of a teaching excellence award.
  - Discussions about hosting a holistic student support program were also mentioned.
- 7. **Office of Indigenous Education Updates (NITEP)**
  - The NITEP program is working through its applicants
  - Indigenous Education teacher candidates are currently in their practicums, covering both secondary and elementary levels.
- 8. **Teacher Education Office Updates**
  - **Orientation**
    - The orientation for new students, previously held in the last week of August, is proposed to be shifted to Tuesday, September 3<sup>rd</sup> to alleviate the stress associated with moving to Vancouver before September.
    - The rationale behind this change was a holistic approach to student well-being, which considers financial, intellectual, and emotional dimensions, based on recent surveys and academic literature.
    - Concerns were raised about the new orientation date coinciding with the first day of classes for the elementary program. This overlap could potentially reduce the already limited number of instructional days.
    - Shifting the elementary orientation to Thursday, a day when elementary students do not have classes was proposed.
    - Concerns were raised about the current orientation schedule, which happens after classes begin, causing disruption as students have numerous questions during class time.



- A suggestion was made to implement a hybrid orientation model, starting with a virtual orientation followed by an in-person session.
- Secondary program orientation could remain on Tuesday as initially planned since secondary students do not have classes on Tuesdays.
- ❖ **Action Item:** The proposed changes will be discussed with department heads in May before a formal decision is made.
  
- **Faculty of Education consultation for hybrid delivery**
  - The move towards hybrid delivery focuses on maintaining in-person requirements mandated by external bodies while increasing flexibility.
  - The pilot hybrid program designates specific weekdays for online delivery, aiming to minimize disruption and optimize course access. Fridays are selected for secondary programs and Wednesdays for Elementary ones due to scheduling efficiencies.
  - Continued consultations with department heads, with decisions expected in upcoming meetings.
- **LDDI Support**
  - Ongoing support for instructors is planned through LDDI
  - Discussion on integrating augmented reality and virtual reality into teaching, especially for remote areas.
  - Emphasis on preparing teachers for potential future remote teaching scenarios and enhancing their digital literacy.
- **Attendance Policy**
  - After discussions and considering demographics, it was decided to maintain the current attendance policies and integrate them into the broader university framework.
  - A section on attendance policies will be extracted from practicum guidelines and made accessible to students via QR codes. Emphasis will be placed on UBC policies and addressing both anticipated and unanticipated absences.
  - Plans to emphasize attendance importance during orientation and link it with professional practice
  - Potential talks by faculty during orientation to emphasize the importance of preservice courses and set expectations for student engagement.

9. **New Business**

10. **Adjournment** The meeting is adjourned at 12: 29 p.m.

**Next Meeting: May 15, 2024, from 11:00 am to 12:30 pm**