

**This reference report is confidential; the applicant must not see your responses prior to submission.**

**\* 1) What is your professional relationship to the applicant?**

**\* 2-a) Provide the dates over which you observed the applicant (YYMM - YYMM)**

**\* 2-b) Approximately how many hours did you directly observe the applicant?**

**\* 3) Have you observed the applicant engaged with children/youth in group settings?**

4) Please rank the applicant below using the following evaluation scale:

### Personal Qualities Evaluation

1	2	3	4	5	N/A
Poor	Fair	Good	Very Good	Exceptional	Unknown/ Not Applicable

\* Please score the applicant using the scale above:

Provide scores to the item(s) below

	1	2	3	4	5	N/A
a) Professionalism/Work Ethic including dependability and reliability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\*

Please write any comments that would support your evaluation of the above question

100 word limit

0 words

\* Please score the applicant using the scale above:

Provide scores to the item(s) below

	1	2	3	4	5	N/A
b) Leadership skills (ability to plan and lead)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\*

Please write any comments that would support your evaluation of the above question

100 word limit

0 words

\* Please score the applicant using the scale above:

Provide scores to the item(s) below

1 2 3 4 5 N/A

c) Ability to solve problems and stay on task.

\*

Please write any comments that would support your evaluation of the above question

100 word limit

0 words

\* Please score the applicant using the scale above:

Provide scores to the item(s) below

1 2 3 4 5 N/A

d) Adaptability/flexibility to changing circumstances and/or ability to cope with stressful situations

\*

Please write any comments that would support your evaluation of the above question

100 word limit

0 words

\* Please score the applicant using the scale above:

Provide scores to the item(s) below

1 2 3 4 5 N/A

e) Interpersonal skills with children/youth including the ability to set reasonable limits

\*

Please write any comments that would support your evaluation of the above question

100 word limit

0 words

\* Please score the applicant using the scale above:

Provide scores to the item(s) below

1 2 3 4 5 N/A

f) Interpersonal skills with adults including the ability to receive feedback and respond to suggestions

\*

Please write any comments that would support your evaluation of the above question

100 word limit

\* Please score the applicant using the scale above:

Provide scores to the item(s) below

1 2 3 4 5 N/A

g) English language competence – based on your observations please comment on applicants written and oral English skills (please include French language competency if applicable).

\*

Please write any comments that would support your evaluation of the above question

200 word limit

0 words

\* 5. Please comment on the applicant's motivation for teaching and other demonstrated strengths for working with children/youth.

100 word limit

0 words

\* 6. Please comment or elaborate on any areas where you have reservations concerning the applicant's suitability for admission to a teacher education program.

100 word limit

0 words

\* Overall Recommendation: Please recommend the applicant for the teaching program, choosing from the following:

Select an Option

## Declaration

\* I declare that the applicant has not seen the completed reference report form.

\* I understand that I will NOT be able to come back to this page and edit my answers.

\* Enter today's date:



clear date

The Teacher Education Office reserves the right to contact references. It is the policy of the university to treat reference reports as confidential. Freedom of Information legislation can require the university to disclose the content of any report or reference but only where this can be done without disclosing the identity of the writer. In rare cases, the university may be required in court to disclose the reference in its entirety to parties to litigation.

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**Thank you for your time. Your feedback is greatly appreciated.**

**Please click on the **Complete** button at the bottom.**

- Check this box if you would like to have all the information you just completed sent to you in a report. This report will allow you to not have to do all this work again. Don't worry we don't sell your email and we won't spam you. You will have to hit the Complete button below for this to work.

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