1. **Approval of Agenda**

   The agenda was approved as circulated.

2. **Approval of previous minutes – October 25, 2021 and November 29**

   The minutes were approved as circulated.

3. **Office of Indigenous Education Updates**

   Dr. Dustin Louie, Director of NITEP, was introduced to the committee.

4. **Teacher Education Updates**

   The Chair updated the committee on the following topics.

   **Admission numbers**

   The deadline to apply for 2022/23 admission has been extended to January 31, 2022. As of January 17, the total number of applications received is 1,185 including the NITEP and Rural and Remote programs, compared to 1,440 at this time last year. French applications are down significantly. Ways to increase French numbers were discussed. Shifting of the French language level for admission was suggested. International recruitment directly from Quebec, France or the Alberta French community was also mentioned. Offering entrance scholarships or bursaries for students to apply to the program might be another possible way to entice prospective applicants.

   The OSE is experiencing the same difficulty with French admission requirements [e.g., those who possess language proficiency (i.e. native French speakers from Quebec or France) need a DELF test result for admission].
The OSE has received approximately 360 applications to date for its 120-seat program.

**Return to campus updates**
The return to campus date is February 7. There will be a week of face-to-face classes before Winter Term 2B begins. Face-to-face preparation time is needed before the practicum. Other teacher education programs will be returning to face-to-face instruction as of January 24. We are getting approval from the BCTC regarding UBC's extended return date.

UBC requires all students to declare their vaccination status online. If students are unvaccinated or do not want to reveal their status, participation in the rapid testing program is mandatory. Effective January 19th, students who remain non-compliant (i.e. those that have not updated, declared, or uploaded proof of vaccination) will be placed on academic hold and will be unable to register for future courses. Summer registration for BEd students will start on February 25. Everyone has to declare their vaccination status – there will be no exemptions provided. If students are not attending classes in UBC-V or UBC-O such as our WKTEP students, they still need to declare, but they will be exempt from rapid testing.

5. **Absenteeism**
The current policy is that students cannot miss any classes unless they are ill, or there are extenuating circumstances or accommodations that are discussed with a program manager. A discussion regarding granting discretionary days to TCs was had. This topic will continue to be discussed at future meetings.

6. **Discussion of Pilot Programming**

Any change to the length of our existing program (including a pilot program) must be listed in the calendar. However, we can pilot a program that is within the parameters of the listing in the current academic calendar. We could begin initially with small incremental changes in small groups (cohorts). OSE is a 16-month program approved through OSE senate which is operationally separate from our senate at UBCV. The committee will look at what OSE has done and continue the discussion.

7. **Final Terms of Reference**

The Final Terms of Reference will be discussed at the next meeting.

8. **Cohorts for 2022/2023**
A new pilot secondary EDID cohort will proceed this year. The EDID cohort will operate similar to the IB cohort and will not affect the initial admission process. If a student has a specific interest in this particular cohort, once they have been admitted, they can apply to join this cohort if it works with the student’s teachable subject area timetable.

The Elementary Indigenous Education cohort will be returning to a half cohort, and the Outdoor Education cohort is back as a half cohort. Sandra Scott will be the cohort coordinator for the Outdoor Education Cohort.

Next Meeting: Tuesday, February 15, 2022