BACHELOR OF EDUCATION

TEACHER EDUCATION PROGRAM

Become a certified teacher in 11 months

TEACH.EDUC.UBC.CA
ADMISSIONS TEAM

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AGENDA

**Presentation**
Short presentation on Admissions

**Q&A**
At the end of the presentation, please type your questions in the Q&A box. Questions will be answered in the order received.

**Follow up**
A recording of today’s online info session and presentation file will be shared afterwards.
HOW TO APPLY

1. Submit online application form: apply.educationplannerbc.ca
   • See our Application Walkthrough Guide: teach.educ.ubc.ca/admissions/apply
   • Deadline to submit: January 15, 2022

2. Submit official supporting documentation
   • Transcripts, proof of course registration (if applicable), and reference reports
   • Deadline to submit: January 15, 2022

3. Submit the academic supplemental form
   • Deadline to submit: January 31, 2022

4. Review application status on UBC Student Service Centre
COMPLETING PREREQUISITES

• Applicants with courses in progress may still apply.
• For courses in-progress after January 15 deadline: if courses are not listed on official transcript, **Proof of Registration** is required.

• Applications with degree and pre-requisite courses completed by January 15, 2022 are preferred for admission.

**Final deadline for course completion: JUNE 30, 2022**
PROOF OF REGISTRATION

• Can come in the following forms:
  • Communication from institution, direct from registrar’s office, or originating from registrar’s office and forwarded by the student to the TEO
  • Official transcript showing course(s) in progress
PROOF OF REGISTRATION

• Proof of Registration may be sent electronically to teacher.ed@ubc.ca with your UBC student/reference number.
• Note: If you have coursework in progress after January 15, your application will not be evaluated until our admissions office receives an acceptable Proof of Registration for these courses.
• When applying for admission, ensure you list all post-secondary institution(s) you are attending or have attended.
• For details, visit teach.educ.ubc.ca/admissions/apply/transcripts
EXPERIENCE DOCUMENTATION

• Applicants should have 100 hours of relevant, education-related experience with youth.

<table>
<thead>
<tr>
<th>AGE GROUP</th>
<th>BEd PROGRAM OPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 to 12 years old</td>
<td>Elementary</td>
</tr>
<tr>
<td>11 to 14 years old</td>
<td>Middle Years</td>
</tr>
<tr>
<td>13 to 17 years</td>
<td>Secondary</td>
</tr>
</tbody>
</table>

• Applicants may list up to 5 experiences on application.
• Each experience listed must include contact information for verification.
REFERENCES

TWO (2) professional references from appropriate individuals:

1. Must have experience working with youth or children.
2. Must have observed you working in group settings with age-appropriate students or youth.
3. Must be credible authorities who can speak competently about your experiences, interests, and abilities relevant to the teaching profession.
REFERENCES

Appropriate references:

- School administrator (e.g., principal, vice-principal) who has observed you around age-appropriate groups of youth
- Teacher at an elementary or secondary school
- Camp director
- Daycare program coordinator

Inappropriate references:

- Family members
- Personal friends
- Non-education related employers
- Parent of a child whom applicant tutored privately
- University professor (who supervised TA work or did not observe around youth)
- Classroom teacher whose only relationship to you is as their student
REFERENCES

• Referees must not, at any point, disclose any parts of the reference report to the applicant.

• Applicants receive instructions in their application acknowledgement email.

• Applicants must input their referees’ contact information into a separate portal at the time of application.

• It is the applicant’s responsibility to follow up with their referees to ensure they have submitted their reports.

Submission deadline: JANUARY 15, 2022
POLICY LR7

Policy LR7 applies to students with disabilities who are engaged in a course, program or activity offered by the University.

Under the definition in the Policy, a “student” includes a person who is registered in credit or non-credit courses offered by the University, as well as a person who has formally applied to the University as a prospective student.
PRIVACY

IMPORTANT

• Details of your disability will not be disclosed to the TEO.
• Once you have applied to the Centre for Accessibility, the information you provide will remain confidential.
• The Centre for Accessibility will provide the Teacher Education Office with advice and recommendations for accommodations without breaking confidentiality.
THINGS TO KNOW

APPLYING FOR 2022/23

Applicants need to contact the Centre for Accessibility by January 15, 2022.

- Accommodation requests are kept confidential and are not shared with evaluators.
- Only pertains to evaluation process.
TRANSCRIPTS
TRANSCRIPTS

• Official transcripts, sent directly by your institution to the TEO, are required for all post-secondary institutions attended (except UBC Vancouver and Okanagan, and studies completed through UBC Go Global).
  • Note: if applicable, this includes International Baccalaureate (IB) and Advanced Placement (AP) if transfer credit was granted.

• Mailing address:
  • Teacher Education Office, University of British Columbia
    103-2125 Main Mall, Vancouver, BC V6T 1Z4 Canada

• Secure electronic transcripts may be sent by the issuing institution to teacher.ed@ubc.ca.

• For full details, visit teach.educ.ubc.ca/admissions/apply/transcripts
TRANSCRIPTS

International Transcripts:

• If your transcripts are in a language other than English (or French), you must obtain a certified literal English translation from your home university’s translation service. Both the original transcripts and literal translation must be sent to the TEO.

• If your home university does not provide English translations, you must obtain a word-by-word, literal English translation of the entire document by an STIBC-approved translator (stibc.org) in sealed, endorsed envelopes.
CREDENTIALS FROM CHINA

• If you received your degree from a postsecondary institution in China, your transcripts must be verified by CHESICC.

• The verification must be in both Chinese and English.

• TEO does not require physical copies of Chinese transcripts, only the verification from CHESICC.
LANGUAGE PROFICIENCY TESTS

ENGLISH-STREAM APPLICANTS:

- Graduates from a recognized degree program at an accredited university at which English is the primary language of instruction, in a country where English is the principal language, do not need to present an English language proficiency assessment test.
- IELTS-Academic and TOEFL-ibt information:
  teach.educ.ubc.ca/admissions/apply/language-proficiency-assessments

FRENCH SPECIALIZATION APPLICANTS:

- Must present an acceptable DELF/DALF unless they hold a four-year, 120-credit equivalent degree from a Francophone university
- DELF/DALF information:
  teach.educ.ubc.ca/admissions/apply/language-proficiency-assessments/delf-dalf
TRANSCRIPTS

Examples of documents that are not accepted:

- Copies addressed to the student (including personal copies)
- Copies dropped off at the TEO by the applicant
- Documents in opened/unsealed envelopes
- Photocopied transcripts
- Unofficial translations
- Non-literal translations
- Reports from third-party organizations, such as World Education Services (WES)
TRANSCRIPTS

• Note: if you are applying to the BEd program at the UBC Okanagan School of Education, you must arrange for official transcripts to be sent separately to UBC Undergraduate Admissions.

• If you previously applied to the BEd program, new official copies of transcripts must be submitted.

• Applications will not be evaluated until official copies of transcripts from all post-secondary institutions have been received.

• Transcript deadline: January 15, 2022

• If you are admitted conditionally, final transcripts must be received by July 31, 2022.
APPLICATION DEADLINE:
JANUARY 15, 2022

• HOW TO APPLY
teach.educ.ubc.ca/admissions/apply

• ACADEMIC REQUIREMENTS
teach.educ.ubc.ca/admissions/apply/academic-requirements/

• EXPERIENCE REQUIREMENTS
teach.educ.ubc.ca/admissions/apply/experience-requirements/

• ADMISSIONS FAQs
teach.educ.ubc.ca/admissions/faqs
QUESTIONS?

- ADMISSIONS CONTACT FORM: teach.educ.ubc.ca/contact/hello

- EMAIL: teacher.ed@ubc.ca

- SIGN UP FOR A WEBINAR WITH A DIFFERENT AREA OF FOCUS: teach.educ.ubc.ca/webinars
TEACHER EDUCATION OFFICE

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UBC Vancouver Campus
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teach.educ.ubc.ca | @UBCTeacherEd