



CCASA MEETING MINUTES
(Committee on Curriculum, Admissions, Standings and Appeals)
Teacher Education Program

Tuesday, April 28, 2020 | 2:00 - 3:00 pm | Virtual meeting

Present: Andrea Webb (Chair), Marianne McTavish (TEO), John Yamamoto (TEO), Bathseba Opini (EDST), Scott Goble (EDCP), Meghan Corella (LLED), Surita Jhangiani (ECPS), Shannon Leddy (NITEP)

Regrets: Deirdre Kelly (EDST), Jessica La Rochelle (NITEP)

Guests: Tim Laidler, Lorrie Miller, Emilie Vaughan-Jones

1. Adoption of the Agenda *(Circulated) (Approval)*

Andrea Webb Scott Goble	}	<i>That the Agenda be approved as circulated.</i>
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Carried

2. Approval of Minutes from March 17, 2020 *(Circulated) (Approval)*

Marianne McTavish Surita Jhangiani	}	<i>That the Minutes be approved as circulated.</i>
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Carried

3. Business Arising from the Minutes

Andrea spoke with Gina DeVeaux, Academic Governance Officer regarding the composition of the Appeals on Academic Standing committee. There was no response as of the current CCASA meeting. More information will be disseminated to the committee as it becomes available.

4. CAT 1 - Certificate in International Development & Human Security

Housed in the Centre for Group Counselling & Trauma (CGCT), this proposed Certificate in International Development & Human Security is sponsored by the Faculty of Education and Department of Educational and Counselling Psychology, and Special Education (ECPS),



with support from the Teacher Education Office. This 1-year (part-time) certificate will include five 3-credit courses (three required and two electives) aiming at translating the skills military-connected individuals have learnt through their military training to new career opportunities following military service.

The discussion included a number of issues:

The impacts to departments and units. Department heads have been consulted in advance. If required, instructors, for certificate specific sections, will be recruited with funds allocated to this certificate program. A program coordinator will be hired to support the certificate program.

Student acceptance. There was a discussion in making conditional acceptance for applicants. Producing transcripts is often a barrier to enrollment. The language requirement may be waived for those veterans who do not produce a high school Grade 12 transcript, provided that they register in LLED 200.

Advertising and promotion. This certificate is currently promoted solely through the existing veteran networks (e.g., the Legion, CGCT). Moving forward, the traditional Faculty of Education marketing and communication strategies will be considered (e.g., through PDCE).

Course delivery and programming for distance learning. As this certificate program continues to grow, the various ways of delivering the courses will also be considered; i.e., in-person, online or hybrid models to ensure a community connection.

Andrea Webb Scott Goble	}	<i>That the Certificate in International Development & Human Security be approved in principle, providing the budget consult form.</i>
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Carried

Marianne McTavish Surita Jhangiani	}	<i>That the Certificate in International Development & Human Security be approved with a friendly amendment to change the facilitating organization from the Centre for Group Counselling & Trauma to the new institute name.</i>
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Carried



5. CAT 1 - ECPS 310

ECPS 310 will be a required course for the Certificate in International Development and Human Security.

Discussion included a number of issues:

Course content. It was recommended that the instructor for the course revise their syllabus to include more content by racialized and Indigenous authors and to add more content about the global south. The proposers were receptive to the suggestion.

This course will be open for registration to all who would like to enroll.

Bathseba Opini Surita Jhangiani	}	<i>That the ECPS 310 course be approved as circulated.</i>
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Carried

6. Other business

Andrea will work with Lu to schedule the CCASA meetings, adjacent to the Faculty Meetings, for the next academic year once department representatives are selected.

7. Adjournment

Surita Jhangiani Scott Goble	}	<i>Motion to adjourn.</i>
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Carried

Next meeting of CCASA is scheduled for:

TBD