CCASA MEETING MINUTES
(Committee on Curriculum, Admissions, Standings and Appeals)
Teacher Education Program

Thursday, October 25, 2018 | 10:30-11:30 am | TEO meeting room

Present: Shawna Faber (Chair), Marianne McTavish (TEO), Jason Ellis (EDST), Janet Jamieson (ECPS), Karen Meyer (EDCP), Meghan Corella (LLED), Jessica La Rochelle (NITEP), Claire Rushton (TEO)

Guests: Keith McPherson (TEO), Bette Shippam (TEO)

1. Adoption of the Agenda (Circulated) (Approval)

The chair suggested changing the order of the agenda items to move CCASA Terms of Reference to first order of business.

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<tr>
<th>Shawna Faber</th>
<th>Meghan Corella</th>
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\[That the Agenda be approved as amended.\]

Carried

2. Minutes from September 27, 2018 (Circulated) (Approval)

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<tr>
<th>Shawna Faber</th>
<th>Meghan Corella</th>
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\[That the Minutes be approved as circulated.\]

Carried

3. Business Arising from the Minutes

None.

4. CCASA Terms of Reference

Change in CCASA terms of Reference to include Associate Dean of Indigenous Education or their designate be given one vote at CCASA meetings.

Discussion: It was noted that in the previous CCASA meeting the committee agreed in principle to this change pending consultation and approval from area Heads and the Dean of the FoE. These consultations were completed and approval obtained.

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<th>Janet Jamieson</th>
<th>Karen Meyer</th>
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\[That the changes to CCASA terms of reference be approved as circulated.\]
5. CAT 2 – Appeals of Admissions Decisions (Marianne McTavish)

Discussion: Changes to the calendar in terms of Admission and Readmission decisions were proposed. There was discussion on whether or not this language change should be put in the calendar or only on the TEO website under Policies and Guidelines. The motion was amended to put the admission language change on the TEO website and the CAT 2 calendar entry was tabled until more information is obtained.

| Marianne McTavish | Meghan Corella | }
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<tr>
<td><em>That the revisions to the Admissions and Readmissions be approved as amended.</em></td>
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6. CAT 2 – Change to grading for EDST 426, 427, 429 (Jason Ellis)

Discussion: A Cat-2 change was presented to change EDST 426, 427, and 429 from pass/fail to percentage. These courses could then be offered outside of the B.Ed. for students in the Faculty of Arts taking a minor in Education (EDST) and have these courses count towards their GPA. It was noted that other courses in the Faculty of Education offered outside of the B.Ed. program are graded (“percentage”) instead of pass/fail.

| Jason Ellis | Karen Meyer | }
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<td><em>That the EDST 426, 427 and 429 course changes be approved as circulated.</em></td>
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7. CAT 2 – NITEP courses renaming (Jessica La Rochelle)

Discussion: There was a proposal for a CAT-2 course name change to EDUC 144, 244 and 344 to reflect the sequence in which the courses occur in the NITEP program. The previous titles of the courses did not reflect the focus on Indigenous Education as part of the Indigenous Teacher Education Program (NITEP).

| Jessica LaRochelle | Janet Jamieson | }
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<tr>
<td><em>That the course name changes of EDUC 144, 244 and 344 be approved as circulated.</em></td>
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8. CAT 2 – NITEP Post-Degree Pathway (Jessica La Rochelle)

Discussion: A CAT-2 was proposed to provide 15 credits of summer courses to students who already have a degree and would like to complete coursework with a focus on Indigenous education prior to entering the BEd program. The committee reviewed the proposal and as it was deemed this will be a CAT-1 change, the **motion was tabled** for a later date.

9. CAT 2 – French Admission Requirements (Keith McPherson)

Discussion: A CAT-2 proposal was introduced in order to change the language around French admissions requirements in the calendar and take out specific references to credits.

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<th>Marianne McTavish</th>
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<tr>
<td>Janet Jamieson</td>
<td>That the language for French admissions be approved as circulated.</td>
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**Carried**

10. For information only: Dual Degree – BEd Secondary & BSc Mathematics – curriculum changes (Bette Shippam)

Information was presented about Math curriculum changes for students taking Mathematics dual-degrees (these changes were formally made through another faculty).

11. Other Business

None.

12. Adjournment

The meeting was adjourned at 11:35 am.

*Next meeting of CCASA is scheduled for:*

*Tuesday November 6, 3:15-4:15 pm*