



Meeting Minutes

Teacher Education Program
Committee on Curriculum, Admissions, Standings and Appeals - CCASA
Wednesday, April 18
10:30 - 11:30 am – TEO meeting room

Present: Shawna Faber (Chair), Wendy Carr (TEO), Jennifer Chan (EDST), Meghan Morales (LLED), Janet Jamieson (ECPS), Jessica La Rochelle (NITEP), Karen Meyer (EDCP), Claire Rushton (TEO)

Guest: Bathseba Opini (EDST)

Regrets: Jennifer Chan (EDST)

1. Approval of Agenda

Motion to approve the agenda

Moved by Shawna Faber, Seconded by Karen Meyer

Carried

2. Approval of Minutes from Tuesday, March 13

Motion to approve the agenda

Moved by Shawna Faber, Seconded by Meghan Morales

Carried

3. CAT 2 – EDCP program from PETE to HOPE (Karen)

Karen (EDCP) presented the CAT 2 on behalf of Joy Butler (EDCP) for an EDCP program currently titled Physical Education Teacher Education (PETE) to be updated to Health, Outdoor, & Physical Education (HOPE). The proposal has already been reviewed by the EDCP graduate committee and will be sent to Senate. Minor edits were made to the attached CAT 2, which was approved by the committee.

Moved by Karen Meyer, Seconded by Janet Jamieson

Unanimously approved

REVISION: When this proposal was sent to Senate after the April 18 CCASA meeting, Senate categorized this proposal as a CAT 1. Thus, this proposal will be reviewed as a CAT 1 by the EDCP graduate programs and forwarded to the Graduate Curriculum Advisory Committee (GCAC).

4. Policy language re: readmissions

The language for the policy guideline regarding program withdrawal and readmission was discussed. Please see current guideline attached. There should be a standardized process for those who are asked/choose to discontinue/withdraw from the program and apply for readmission. This includes a withdrawal record on their transcript. The committee will review the readmission and reinstatement guideline along with the updated policies guideline in the next meeting.

Moved by Shawna Faber, Seconded by Jennifer Chan

Unanimously approved

Next meeting date: Tuesday, May 8, 10:30-11:30 am.