



Meeting Minutes

**Teacher Education Program
CCASA – Committee on Curriculum, Admissions, Standings and Appeals
Tuesday, March 22, 2016
10:30 am - 12:00 pm – TEO Meeting Room**

Present: Kedrick James (Chair), Guofang Li, Leslie Roman, Sandra Scott, Shawna Faber, John Yamamoto

Regrets: Wendy Carr, Jessica La Rochelle

1. Approval of Agenda

Motion to approve the agenda

Moved by Kedrick, Seconded by Shawna

Carried

2. Approval of Minutes from Tuesday, March 8, 2016

Moved by Kedrick, Seconded by Sandra

Carried

3. CAT 2 – LLED 469, Inquiry-based Pedagogy in School Library Programs (Kedrick James)

The committee reviewed the CAT 2 form for this course.

Moved by Shawna, Seconded by Sandra

Unanimously passed

4. CCASA changes to be discussed at upcoming Faculty Meeting (Kedrick James)

Kedrick outlined the various CAT 1 and CAT 2 changes approved by CCASA since the last Faculty meeting on November 16, 2015. These changes will be addressed at the upcoming Faculty meeting on March 31, 2016. The committee discussed in detail the CAT 1 change for Middle Years, and the CAT 2 changes associated with this item (see Other Business).

5. Other Business

Further discussion was held regarding the proposed CAT 1 change for Middle Years. Concern was raised over the timing of recently circulated consultation forms to all departments. Although no significant concerns were raised by EDST, ECPS or LLED, there were questions raised by various members in EDCP. Peter Grimmer suggested delaying



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the submission of this CAT 1 change in order to have more time for his department to fully consult about this change.

Committee members reviewed the proposed change of moving Middle Years from a separate option to a cohort within the Elementary & Middle Years option, noting that it has been addressed on multiple occasions, and a detailed chronology document has been provided to all departments regarding this issue. That said, it was acknowledged that the timeline for addressing the consultation form was relatively short and, therefore, the best course of action would be to delay this CAT 1 change and the two associated CAT 2 changes at this time.

Donal O'Donoghue (Chair, EDCP Undergraduate Advisory Committee) and any EDCP members who have questions or concerns about this CAT 1 change will be invited to the next CCASA meeting (April 19). This will also allow all departments sufficient time to submit their consultation forms (as of this writing ECPS, EDST and LLED have returned the form, approving the change), with the goal to receive them all in time to proceed with this item at the next Faculty meeting on May 16, 2016.

Action: John Yamamoto will meet with Donal O'Donoghue (EDCP) to discuss the details of this change prior to the next EDCP UAC meeting.

Action: Sandra Scott will resend chronology to Peter Grimmett/Donal O'Donoghue to remind department members of the process followed for this item.

Meeting adjourned at 11:51 AM.

Next meeting date: April 19, 2016, 10:30 am-12:00 pm