



## Meeting Minutes

---

**Teacher Education Program Advisory Committee (TEAC) Meeting**  
**Thursday, February 18, 2016**  
**2:30 pm – 4:00pm – TEO meeting room**

**Present:** Wendy Carr (Chair/TEO), Tony Clarke (Centre for the Study of Teacher Education), Shawna Faber (ECPS), Jordan Heath (recent BEd grad), Marianne McTavish (LLED), Claire Rushton (seconded teachers rep), Sandra Scott (EDCP), John Yamamoto (TEO)

**Guest:** Dónal O Donoghue (EDCP), Bathseba Opini (EDST)

**Regrets:** Jessica La Rochelle (NITEP), Amy Metcalfe (EDST)

### 1. Review of Agenda

### 2. Review of Minutes – January 21, 2016

Some minor edits were made. Revised version is attached and will be posted on the website.

### 3. Revision of complaints process in Teacher Ed Program & Guidelines

In spite of meetings with EDCP Head, Deputy Head and a faculty member in spring of 2015 to co-develop a Complaints protocol (as a new component in the Teacher Education Program Policies & Guidelines), the UAC raised the following concerns during its October meeting:

- a. Need for consultation about proposed changes that directly affect departments,
- b. Clarification about what constitutes a “serious concern”,
- c. Clarity with respect to the Complaints flowchart.

Dónal shared a flow chart developed in one EDCP subject area to assist with revising the flowchart.

It was suggested that the current flowchart use the term “concern” rather than “complaint.”

**Action:** Wendy will circulate a revised version to departments for review. She will also consult legal counsel about changing program policy during the academic year.

### 4. Department feedback on proposed curriculum changes (LLED, EDCP)

Wendy met with the undergraduate committees of each department during January about the proposed curriculum changes discussed in TEAC during the fall. Feedback was positive. Recent questions from each committee were shared



**a place of mind**

THE UNIVERSITY OF BRITISH COLUMBIA

### **Faculty of Education**

- EDCP prefers to shorten Term 1 from 13 weeks to 11 and wonders if extra time could be added to scheduled courses to make this happen.
- Wendy asked how a shorter term would accommodate the recently requested and agreed-upon change from the department to have a post-practicum focus on curriculum and inquiry in Term 1. She will explore possibilities with TEO's Planning Manager.
- LLED expressed concerns about the intensity of Term 2 in the elementary/middle years program.
- Claire Rushton shared that she has observed a shift in how lesson and unit planning has changed with the introduction of the new BC curriculum. The committee discussed how reduced emphasis on overly detailed plans (from school, faculty advisors and others) would help to alleviate an over-emphasis on preparing for practicum at the expense of fully engaging in coursework. This was reinforced by recent BEd grad, Jordan Heath.
- The committee discussed the timing of the 2-week practicum and the possibility of ending the BEd program at the end of July.

**Action:** Jennifer Stewart (TEO) will map out several course schedules according to the ideas proposed above for the committee to review.

### **5. Involvement of grad students in program/course delivery formats**

Wendy reviewed and reminded the committee about recent Dean's Office updates regarding the involvement of grad students in the program: may be appointed as Teaching Assistants only in large-lecture contexts where faculty deliver more than 50% of the content.

### **6. Elementary & Middle Years Cohorts**

The committee reviewed the guidelines document "Cohorts in the Elementary/Middle Years Program" (on TEO website under Faculty --> Committees), specifically focusing on cohort review, rotation and retirement. Wendy will consult with Department Heads before announcing cohorts for 2016/17, noting that enrolment numbers dictate many of the decisions that need to be made.

There is a significant increase in this year's secondary applications as well as for the West Kootenay Teacher Education Program (WKTEP).

**Action:** Wendy will meet with faculty members associated with cohorts that may be changed or retired.

### **7. Other business – Psychology as a teachable subject**

**Action:** Wendy will meet with faculty members from EDCP and from ECPS to understand departmental perspectives on adding Psychology as a new secondary teachable subject. It was reiterated that candidates would require a second teachable subject.



**a place of mind**  
THE UNIVERSITY OF BRITISH COLUMBIA

**Faculty of Education**

**Meeting was adjourned at 4:05.**

**Next meeting: Tuesday, March 8 from 11am - 12:30 pm**