



Meeting Minutes

**Teacher Education Program
CCASA – Committee on Curriculum, Admissions, Standings and Appeals
Tuesday, February 9, 2016
2:00-3:30 pm – TEO Meeting Room**

Present: Kedrick James (Chair), Guofang Li, Jessica La Rochelle, John Yamamoto, Leslie Roman, Shawna Faber, Sandra Scott, Wendy Carr

Guest: Bette Shippam

Approval of Agenda

Motion to approve the agenda

Moved by Guofang and Shawna

Carried

1. Approval of Minutes

Motion to approve the minutes from last CCASA meeting (December 15, 2015)

Moved by Sandra and Shawna

Carried

2. CAT 2 – Middle Years changes (Update – John Yamamoto)

John Yamamoto explained that the previous proposals submitted to Senate regarding upcoming changes to the Middle Years option have been approved without objection. With that in mind, he has initiated the follow-up process of officially – and comprehensively – changing the Elementary program option to become the Elementary & Middle Years option. Anne Pound will assist in making the changes to the calendar and other necessary documents, and these will be brought before CCASA as soon as possible.

3. CAT 2 Changes (LLED 445 & 449)

The committee reviewed CAT 2 forms regarding LLED 445 & 449. Slight revisions were suggested by the committee, and contingent on these being implemented (please see the attached updated documents) the CAT 2 change forms were approved.

Moved by Kedrick, Seconded by Guofang

Unanimously passed

4. Dual Degree Changes – B Ed/BSFN (Update - Bette Shippam)

The committee reviewed and revised the CAT 2 forms regarding the credit value and sequence change of courses in the Bachelor of Education/Bachelor of Science (Food and Nutrition) Dual Degree Program. The changes and rationale are attached.

The committee wanted a rationale for changing the order of EDCP 491 and 391A. The committee also questioned the addition of “A” in course numbers which is not consistent across all courses/departments.



Action: Sandra Scott will consult Kerry Renwick and others in EDCP regarding the rationale for changing the order of EDCP 491 and 391A.

Action: All departments were requested to look into their practices surrounding the numbering/lettering of courses, as a uniform process is desired.

Moved by Sandra, Seconded by Shawna

Unanimously passed

5. Omnibus Calendar Changes (Update – Kedrick James)

Kedrick informed the committee that Senate intends to do a comprehensive removal of all dormant courses in the near future. Courses that have been published in the Calendar but have not been offered over the last five consecutive years would potentially be removed from the Calendar. There are currently approximately 2500 courses that fall under this category, and Senate would like to remove as many of these as possible in a timely and efficient way. Faculties/departments may request some of the affected courses to remain in the Calendar, but otherwise the goal is to remove all present courses that fit this description.

Meeting adjourned at 3 pm.

Next meeting date: February 23, 2016, 2:00-3:30 pm